# **IT Coordinator**

Brookbanks operates nationwide, providing integrated and holistic consultancy services for major infrastructure and development schemes. We have a reputation for designing and delivering complex mixed-use, major residential, and commercial build projects ranging from £5m to £500m.

As a UK, privately owned consultancy, we offer autonomy, flexibility and trust. Our people are empowered and supported to challenge the status quo, implement their ideas, and make a real impact.

Company size: 130 people, 8 office locations.

#### As IT Coordinator you'll be responsible for:

- Coordinating IT operations in collaboration with our external IT service provider.
- Set up and configure laptops, software, and user accounts for new staff
- Lead IT improvement projects and support digital delivery tools.
- Manage IT infrastructure, backups, and cybersecurity policies.
- Oversee software licensing, cloud services, and hardware assets.

#### What's it in for you at Brookbanks?

- ✓ Hybrid and flexible working: we trust you to decide how you work best and endeavour to accommodate your personal circumstances.
- ✓ **Personable environment**: as a UK, privately-owned consultancy, you'll be more than just a number.
- ✓ Roadmap for progression: we're expanding into new sectors and regions, ensuring we can honour your progression.
- ✓ **Autonomy**: you'll have the freedom to work in your own way, create change and shape the company.
- ✓ **Innovation**: free from rigid processes or layers of hierarchy, we encourage fresh thinking and an entrepreneurial mindset

### Powered by our people to deliver for our clients



## **The Company**

Expert technical, commercial and development consultants operating across all types of projects nationally.

Specialist advisors, with a track record of success, driven to support our clients' projects.

Our Development Partner (Master Developer) service is the only one of its kind in the UK. Led by ex-home builders and commercial developers to deliver our clients major development sites.

We are built to be different; we are built to guide our clients to success

The Brookbanks Difference

Working at Brookbanks is about leading innovation, creating great outcomes and driving change. Our work is challenging, rewarding and everchanging, but we wouldn't be where we are today if we weren't one of the best in our field and a great place to work.

Brookbanks is built on loyalty, wellbeing, sustainability, security and support; we take care of our people just as we take care of our clients.

**Working for us** 





To learn more, or to apply, please send your CV to Zoe Evans, Head of Talent at recruitment@brookbanks.com.